

We are about natural seafood, clean technologies, and sustainability

Small, lean, agile, and innovative, with a 'creative can do' mindset, and a strong sales focus, we operate along the entire value chain, developing, building and operating sustainable cleantech aquaculture solutions on sea and on land in the MENA region and in SE Asia. We are growing very fast, building up the HR function at our HQ in Switzerland as well as in our subsidiaries in Saudi Arabia, Morocco and Indonesia.

We work in a fast-paced global environment and pride ourselves of turning obstacles into opportunities.

As our experienced HR Project Manager

you will play an integral role in managing and implementing specific HR project associated with our global expansion and the buildup of the HR functions, at HQ as well as in the locations. You will be reporting to the Chief HR Officer and working closely with NOVATON team members in the locations. The role will blend both knowledge of HR process and best practice with a clear understanding of the project management discipline and reporting.

Key Accountabilities include:

- Design and own the HR Project "Recruitment of Aquaculture Farm Staff" for Saudi Arabia, then for Morocco and then for Indonesia.
- Design and own the HR Project "setting up the HR function", coordinate and implement lean and efficient people related processes to ensure a consistent aligned and compliant approach to policies, insurance, pension schemes, travel, accommodation etc.
- Liaise with providers of outsourcing services such as recruiting agencies, payroll agencies, in close collaboration with the Site Manager of the relevant country.
- Devise and own the respective project plans (project reporting included), ensuring that key milestones are identified and communicated to key stakeholders.
- Work with the internal and external partners and project team to ensure the delivery of key project milestones on time and within budget, resource and policy.
- Track and monitor progress and escalating business risks where appropriate.
- Collaborate and work across disciplines, cultures and time zones.

The ideal candidate

The ideal candidate will have a practical understanding and 10+ years' experience in international key HR processes and practices, a proven background in managing international projects with a keen understanding of the project management discipline, project reporting and best practice. You are a HR professional with operational grit, will roll up your sleeves, collaborate across business units and disciplines and live the values with passion and integrity.

You are proficient in there levant office applications, most notably Microsoft Excel, Word and Power-Point. You will be ready and able to take the initiative and identify where value can be added.

You are proficient in English, every other language is an asset. For ease of traveling to our different locations, EU or CH passport holders are preferred.